

Leadership Geauga County Emerging Leaders Award

Application

Applicant: _____

Date: _____

Criteria

	0 Non-Existent	2 Needs Much Improvement	3 Needs Some Improvement	4 Good	5 Excellent	Score
Completed every line. No line is left blank.	0	1	2	3	4	
It is written in black or blue ink that is neat, clearly written, and printed only.	0	1	2	3	4	
The content is complete with phone numbers for references.	0	1	2	3	4	
All information is accurate, and factual.	0	1	2	3	4	
There are no grammar, punctuation, capitalization, and/or spelling errors in the content.	0	1	2	3	4	
Past service involving volunteer, employment or leadership activities.	0	1	2	3	4	
Utilization of the award.	0	1	2	3	4	
Total Score						

Addition reviewer's comments may be entered on reverse.

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Essay

Applicant: _____

Date: _____

Essay Topic: _____

	Criteria				Score
	1	2	3	4	
Introduction and Topic	No attempt was made to catch the reader's attention in the first paragraph. Thesis is not apparent nor is the topic of the essay.	A catchy beginning was attempted but was confusing rather than catchy. Thesis is not entirely apparent although topic is evident.	First paragraph has a weak "grabber." Topic is mixed among many sentences and hard to piece together.	First paragraph is catchy. Topic is evident and point to be presented is well stated.	
Accuracy of Facts	There are several factual errors in the essay. There is no real effort to make the piece cohesive.	Most facts presented in the essay are accurate (at least 70%). Evidence is sputtered about rather than used to prove the topic.	Almost all facts presented in the essay are accurate and occasionally relate back to the topic.	All facts presented in the essay are accurate and relate back to the topic.	
Organization	Ideas seem to be randomly arranged. No effort at paragraph organization.	The essay is a little hard to follow. Paragraphs are unclear. The transitions are sometimes not clear.	The essay is pretty well organized. One idea may seem out of place. Clear transitions between paragraphs are used.	The essay is very well organized. One idea or thought follows another in a logical sequence with clear transitions.	
Focus on Assigned Topic	No attempt has been made to relate the essay to the assigned topic.	Some of the essay is related to the assigned topic, but a reader does not learn much about the topic.	Most of the essay is related to the assigned topic. The essay wanders off at one point, but the reader can still learn something about the topic.	The entire essay is related to the assigned topic and allows the reader to understand much more about the topic.	
Mechanics	The essay has more than five mechanics errors.	The essay has four or five mechanics errors.	The essay has two or three mechanics errors.	The essay has few, if any, spelling, punctuation, capitalization, grammar, or usage errors.	
Final Score					

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Interview

Applicant: _____

Date: _____

	Criteria				Score
	1	2	3	4	
Introduction	Greeting absent. Begins with little or no eye contact.	Greeting is present. Begins with little or no eye contact.	Greeting is present. Use of eye contact is appropriate.	Greeting is present. Use of eye contact is appropriate. Body language used is pleasant.	
Appearance	Student is not dressed appropriately; inappropriate body language	Student wears appropriate clothing; some inappropriate body language.	Student wears appropriate clothing; little inappropriate body language.	Appropriate dress and manners are used; appropriate body language.	
Voice	Inappropriate vocabulary and grammar are used. Speech is difficult to understand.	Speech is too soft or mumbles. Poor grammar is used.	Good volume, grammar, and vocabulary used.	Good volume, grammar, and vocabulary used. Spoken with a determined confidence.	
Poise	Posture, eye contact, and uneasy behaviors were inappropriately demonstrated.	Two of the following: Posture, eye contact, or uneasy behaviors were inappropriately demonstrated.	One of the following: Posture, eye contact, or uneasy behaviors was inappropriately demonstrated.	Good posture is used. Eye contact is maintained. No nervous habits are exhibited.	
Preparation	It is obvious that no preparation was used.	It is obvious that some preparation was used.	It is obvious that above average preparation was used.	It is obvious that a great deal of preparation was used.	
Responses	The student cannot answer the questions posed by the interviewee.	The student can answer some questions posed by the interviewee.	The student can answer questions about his/her views and begins to make connections between the interview and his/her leadership goals.	The student can explain his/her views in detail and the ways in which they relate to the student's future leadership goals.	
Representing Leadership Geauga County	This candidate would not be a good representative of Leadership Geauga County	This candidate may or may not be a good representative of Leadership Geauga County	This candidate would be good representative of Leadership Geauga County.	This candidate epitomizes the future of leadership and would represent Leadership Geauga County very well.	

Final Score

Addition reviewer's comments may be entered on reverse.